



Houghton Regis Neighbourhood Plan

Notes from the Neighbourhood Plan Steering Group Meeting: 4th September 2019 held at 6.30pm

Attendees: David Gibbons – Chair (DG); Christine Clavey (CC); Cllr Mrs S Goodchild (SG); Sally Gray (SGr); Cllr Ms S Thorne (ST); Cllr T Welch (TW);

Also present:

Jemma McLean – BRCC (Bedfordshire Rural Communities Charity) JMcl

Debbie Marsh (Corporate Services Manager- DM).

- 1) **Apologies** were received from Carol Butler (CB); Neil Fearn (NF); Alan Winter (AW); Tracy Plunkett (TP); Cllr M Kennedy.
- 2) **Declarations of Interest** – SG (Houghton Helper Volunteer); ST (Houghton Helper Volunteer).
- 3) **BRCC** – JMcl discussed with members the timeline for the approach to the regulation 14 consultation. That the group should plan for a 6-week consultation. To space out the drop-in sessions. Work would need to go into turning the draft plan into an online questionnaire. Suggestion that the drop-in sessions last around 2 hours and to include a Saturday.

Members went on to discuss suitable venues, with some form of special meeting for Sewell residents in Sewell.

JMcl advised that there needed to be a 2-week lead time for the design work for the consultation leaflet.

DM – Costs have been obtained from Houghton Helpers who may be able to hand deliver leaflets to every property, subject to availability.

ALL – thanked Jemma for attending the meeting. Her advice had been most valuable.