

**Houghton Regis Town Council
New Cemetery Sub-Committee
28th May 2019 at 6.00pm**

Present: Cllrs: S Thorne Chair
J Carroll
Y Farrell
M S Kennedy
R Morgan
T Welch

Officers: Debbie Marsh Corporate Services Manager
Louise Senior Head of Democratic Services

Also present: Cllrs: D Jones
K Wattingham

NC100 ELECTION OF CHAIR

Members were invited to put forward nominations for Chair of the New Cemetery Sub-Committee.

Nominee: Cllr Thorne Nominated by: Cllr Farrell
Seconded by: Cllr Morgan

On being put to the vote Cllr Thorne was elected as Chair of the New Cemetery Sub-Committee.

NC101 ELECTION OF VICE-CHAIR

Members were invited to put forward nominations for Vice-Chair of the New Cemetery Sub-Committee.

Nominee: Cllr Welch Nominated by: Cllr Kennedy
Seconded by: Cllr Carroll

On being put to the vote Cllr Welch was elected as Vice-Chair of New Cemetery Sub-Committee.

NC102 APOLOGIES & SUBSTITUTIONS

None.

NC103 SPECIFIC DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None.

NC104 MINUTES

To approve the minutes of the New Cemetery Sub-Committee meeting held on the 23rd April 2019.

Members noted that the agenda had been detailed as a working party rather than a sub-committee and therefore did not allow for questions from the public.

Resolved: To confirm the Minutes of the New Cemetery Sub-Committee meeting held on the 23rd April 2019 and for these to be signed by the Chairman.

NC105 TERMS OF REFERENCE

Members received the Committee Functions & Terms of Reference relevant to this sub committee.

Resolved: To note the information.

The Chairman closed the meeting at 6.07pm

Dated this 8th day of July 2019

Chairman