

**HOUGHTON REGIS TOWN COUNCIL**  
**Complaints Sub-Committee**  
**5<sup>th</sup> December 2017 at 12.30pm.**

Present:	Councillors:	Ms L Ellaway A Swain K Wattingham	Chairman
Also Present:	Officer:	Debbie Marsh	Corporate Services Manager
	Public:	0	

**THIS MEETING WAS ADJOURNED ON THE 28<sup>TH</sup> NOVEMBER 2017**

**CO15 FORMAL COMPLAINT**

The Sub-Committee deliberated all evidence provided and agreed that the complaint was not upheld.

**Resolved:** To report to Town Council that the formal complaint, received on the 2<sup>nd</sup> October 2017, was not upheld.

**Resolved:** To recommend to Town Council that an internal investigation, overseen by the Chair of Corporate Services Committee and supported by the Chair of the Complaints Sub-Committee, be undertaken to establish the issues surrounding the lack of contract in support of a previous community services arrangement, with a report of findings and if appropriate any remedial actions arising being presented to full council.

**The Chairman declared the meeting closed at 2.10pm**

**Dated this        day of        2018**

**Chairman**