

HOUGHTON REGIS TOWN COUNCIL
Community Services Committee
5th November 2018 at 7.30pm

Present: Councillors: Ms J Hillyard Chairman
Ms L Ellaway
M Kennedy
C Slough
Mrs S Thorne (Substitution)
K Wattingham
T Welch (Substitution)

Officers: Clare Evans Town Clerk
Tara Earnshaw Community Development Officer
Louise Senior Head of Democratic Services

Public: 0

Also present: Councillors: J Carroll
Mrs T McMahon

D Ramsey Groundwork Representative
(arrived 8.15pm)

Apologies: D Dixon-Wilkinson
Mrs Y Farrell

9635 APOLOGIES & SUBSTITUTIONS

Apologies were received from Cllr Dixon-Wilkinson (Cllr Welch Substituted) and Cllr Farrell (Cllr Thorn Substituted).

9636 QUESTIONS FROM THE PUBLIC

None.

9637 SPECIFIC DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None.

9638 MINUTES

To approve the minutes of the meeting held on 3rd September 2018.

Matters arising from the minutes.

Minute number 9534: It had been requested that appendices be placed onto the website with the agenda for meetings, it was queried if this had been actioned.

Minute number 9548: Martin Slowe Estates had agreed for zig zag pea lights to be installed

in Bedford Square, however members were advised that the suppliers of the lighting were unable to supply the lights in time for the official switch on, they would be delivered and installed the following week.

Resolved: To confirm the minutes of the Community Services Committee meeting held on 3rd September 2018 and for these to be signed by the Chairman.

9639 REPORT FROM GROUNDWORK

A representative from Groundwork attended the meeting to report on the youth work Groundwork had recently completed in Houghton Regis on behalf of Central Bedfordshire Council.

Members were advised that the number of attendees had dropped over the last two months. There had been presentations in assemblies at All Saints Academy to raise awareness and a further presentation was to be set up with Houghton Regis Academy.

Members were advised that Aldwyck Youth Club had changed their Youth Club day, and this may have impacted Houghton Regis Youth Club attendance numbers.

Members were advised that 3 / 4 young girls with challenging behaviour had attended on a trial basis.

9640 HRTC YOUTH SERVICES

Members received a verbal report on the youth work Groundwork had recently completed on behalf of HRTC in delivering the pop-up youth cafes.

Members were advised that attendee numbers had dropped down to around 5 which was unusual for this provision. Members requested that a robust log of attendance numbers be kept in order to compare annual data.

Members were advised that the young people had requested a refurbishment of the kitchen facilities in the Pavilion.

9641 TO RECEIVE THE MINUTES OF THE FOLLOWING WORKING GROUPS AND CONSIDER ANY RECOMMENDATIONS CONTAINED THEREIN

Events Working Group	13 th September, 3 rd October 2018.
Combating Crime Working Group	19 th September 2018.

Resolved: To receive the following Minutes:

Events Working Group	13 th September & 3 rd October 2018.
Combating Crime Working Group	19 th September 2018.

9642 BUDGET REVIEW

Members received the income and expenditure report, highlighting significant variances, for Community Services Committee to date.

Resolved: To note the report.

9643 DRAFT BUDGET 2019/20

Members received the officer draft budget for 2019/20 for initial consideration.

9644 VISION UPDATE

Members received a review of the initiatives under this committee.

Members discussed the collection of the data from the speed watch sign. Members were advised that an android device was needed as Apple devices were not compatible with the speed sign equipment.

The presentation of the report was discussed, and it was agreed that this document worked well as a working document, and remained colour coded.

Resolved: To note the report.

9645 COMMUNITY SERVICES

Members received a report from the Community Development Officer detailing work completed.

The Community Development Officer highlighted;

- Summer Playscheme
- Day trip

Members suggested that events that ran on a 'first come first served basis' could be made fairer as some families were not in a position to pay immediately. Members requested further thought be given to an alternative selection method.

Members were advised the Shop Local project had increased in uptake and was promoted at events where the Community Development Officer attended and on social media.

Members requested feedback be sought from Houghton Regis Youth Council in relation to the needs and wants of other young people in Houghton Regis.

9646 GRAFFITI ART PROJECT

At Environment & Leisure Committee on 4th June members requested that Community Services Committee give consideration to a graffiti art project to decorate the concrete blocks used at the Skate Park for Seating.

Members received a report for further consideration.

Members were advised that the Graffiti Art project had received a grant from Central Bedfordshire Council. Members were advised that the work must be completed within 6 months, concerns were raised that low weather temperatures may impact this timeframe.

The venues for the training sessions for the project were to be confirmed.

- Resolved:**
- 1. To support the graffiti art project as outlined;**
 - 2. To utilise budget from 303-4227;**
 - 3. To deliver the pavilion graffiti art project at Parkside Pavilion on the external wall facing the recreation ground;**
 - 4. For the pavilion design to be shared with the Chair of Community Services Committee and the Chair of Environment & Leisure Committee prior to the delivery workshop for their endorsement.**

9647 TOWN CRIER

Members received a report for further consideration.

Members discussed the frequency and costs of producing and delivering the Town Crier. Concerns were raised that reducing the frequency of the newsletter would disaffect those members of the community who would not otherwise have means to access the alternative medium of internet based promotions.

Members voted on individual aspects of the recommendation;

Door to door delivery:

Members for: 5 Members against: 0 Abstentions: 0

Accordingly, the option for door to door delivery was agreed.

Delivered quarterly:

Members for: 3 Members against: 3 Abstentions: 1

The casting vote was offered to the Chair of the meeting who used her casting vote and voted against the proposed delivery option.

Accordingly, the proposal was not carried.

Delivered bi-annually:

Proposed by: Cllr Ellaway, Seconded by: Cllr Hillyard

Members for: 2 Members against: 0 Abstentions: 3

Accordingly, the proposal was carried.

Proposed by: Cllr Slough, Seconded by: Cllr Kennedy

Members for: 3

Colour

Proposed by: Cllr Slough, Seconded by: Cllr Kennedy

Members for: 3

Accordingly, the following was agreed.

Resolved: To publish the Crier in accordance with the following:

Delivery – door to door

Frequency – bi-annually

Size – 8 pages

Page size – A4

Colour – full colour

Contents –

- **Council contact details**
- **Meeting dates**
- **Mayoral foreword, events attended, events planned**
- **Details on forthcoming council events**
- **Review of events**
- **Notification of publication of Annual report**
- **Notification of precept and budget**
- **Promotion of community events**
- **Town council and committee updates of work completed / undertaken and of forthcoming considerations**
- **Details of HRTC grants scheme**
- **Competition**
- **List of events to cover the life of the issue**

9648 TOWN RANGER

Members considered a report on the possibility of appointing a Town Ranger in accordance with the Council's Vision. The report has arisen from a recommendation from Combating Crime Working Group.

Members discussed the benefits of employing a Town Ranger, and the possibility of work carried out, and reimbursement from Central Bedfordshire Council for works undertaken.

Members voted on the recommendation to support the resolution from Combating Crime Working Group for the appointment of a Town Ranger;

An amendment was proposed to recommendation to read:

To support the recommendation from Combating Crime Working Group for the appointment of a part-time Town Ranger.

Proposed by: Cllr Wattingham Seconded by: Cllr Hillyard

A recorded vote was requested.

Members for: Councillors; Ms J Hillyard, Mrs S Thorne, K Wattingham.
Members against: Councillors; M Kennedy, T Welch, C Slough, Ms L Ellaway.
Abstentions: 0

Accordingly, the motion was not carried.

9649 S106 FUNDING

At the Planning Committee meeting on 1st October 2018 it was requested that all committees receive a copy of the details of all outstanding s106 monies held by CBC for consideration and comments.

Members will find attached for discussion the report compiled by the council's planning consultant along with the table of funding.

It was suggested that the Town Clerk look at the report in more detail and provided information specifically pertaining to outdoor sports.

The Chairman declared the meeting closed at 9.55pm

Dated this 11th day of February 2019

Chairman